

## eQSuite® Access Form

Complete and submit this form to obtain System Administrative Access to eQSuite® for your Group/Practice. Once we create User Access for your provider group the System Administrator will be able to create and manage additional eQSuite® user accounts for your staff.

**Please Type in the Fillable Fields and email this form to**

**PR@Acentra.com Fax: 855-440-3747**

***Handwritten Forms Cannot be Accepted***

<b>Providers Information</b>
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<b>System Administrator First/Last Name</b>	
<b>Group/Practice Name</b>	
<b>Mailing Address</b>	
<b>NPI #</b>	
<b>Billing Medicaid ID#</b>	
<b>Phone #</b>	
<b>Email Address</b>	
<b>Service (Provider Type)</b>	

**IMPORTANT INFORMATION**

(Please read before signing)

**UNAUTHORIZED ACCESS TO eQSuite® IS PROHIBITED BY LAW**

By signing this form, you are attesting that you understand that accessing eQSuite® is for the sole purpose of conducting Utilization Review and that each logon will be used only by the individual to whom it assigned. Unauthorized or improper use of the eQSuite® product may result in disciplinary action, as well as civil and criminal penalties.

**SAFEGUARDING AND LIMITING ACCESS TO EXCHANGED DATA**

I agree to establish and implement proper safeguards against unauthorized use of eQSuite®. Proper safeguards shall include the adoption of policies and procedures to ensure that the data obtained shall be used solely in accordance with HIPAA.

<b>Signature</b>	
<b>Date</b>	