Modification vs Correction for BA Services

Submitting a Modification:

- ▸ You can only submit a modification on a review that already has been approved and the PA is active.
- ▸ Modification requests are required when:
    1. Increasing the # units
    2. Requesting a new service code or adding a modifier
    3. Reallocating units
- ▸ If you did not use all the units during the certification period, you do not need to modify the request. You should not bill for any services that were not rendered.
- ▸ The From/Thru Date Range must match the initial certification dates
- ▸ Modification requests must be submitted as prior authorization requests. Any modification requests submitted for dates of service that have expired are considered untimely.
- ▸ Do not submit a modification when the certification status of the rendering provider has changed. Provider level requests are made on the basis of medical necessity at the time of the request.
- ▸ [BA Modification Power Point Training (Click Here)](#)
- ▸ [Entering a BA Modification in eQSuite® Video Tutorial (Click Here)](#)

Requesting an increase in the # of units

- • You should only enter the additional units that are needed
- • Additional units must match the timeframe left on the certification

Requesting a new service code

- • You should only enter the new service code that is needed
- • Units requested for the new service code must match the currently approved timeframe

Requesting a reallocation of units

- • Only enter the code where the additional units are needed
- • Units requested must match the currently approved timeframe

- Reallocation of units are considered changes in level of service and must meet medical necessity criteria and must be submitted **with** an updated behavior plan.
- Notate in the summary tab explaining the reallocation of units.

  Example: Requesting to reallocate 50 units from H2014 to H2012

<u>Submitting a Correction:</u>

You can request a correction via a phone call to Customer Service or by entering an Online Helpline ticket in eQSuite®.

▶ If you need to change/shift dates on an already approved request.

  Example: RID 1234567 was approved for H0032 with an authorized date span of 3/1/21-3/30/21. We were not able to complete the re-assessment during this time frame, please shift the dates to 3/31/21-4/29/21

▶ If you need to add a discharge date to a review.

▶ Checking the status of a PA or Transmit Error question

NOTE: We cannot change a Provider Medicaid ID # on a review. If the review was submitted under the incorrect Provider ID you will need to put in a request to cancel the review and you will need to resubmit the review under the correct Provider ID.